CREATE A RUBRIC:

In order to create a Turnitin rubric within a Blackboard course site, an instructor must first access a Turnitin assignment and open a submission in the Document Viewer (currently, this means that a rubric cannot be assigned to a Turnitin assignment in Blackboard unless at least one student submits a paper to the assignment):

1. Once a paper has been opened in GradeMark, toward the bottom right of the (GradeMark) screen, click on the rubric icon. The icon looks like a collection of squares.
2. To open the “Rubric Manager,” click on the icon located toward the top right of the screen. The icon looks like a wrench.
3. Within the Rubric Manager, click on the rubric list icon toward the top left. The icon looks like a bullet list.
4. Click on “Create new rubric”.
5. Enter the Rubric name.
6. Toward the bottom of the Rubric/Form Manager, specify your “rubric scoring” method: Standard (by percentage), Custom (enter any value), or Qualitative (no numeric scoring).
7. Specify values for your different Criterions, Scales, descriptions, and percentages/points. To edit these fields, simply click directly on the titles to open the different text box fields. The limit for the description cell is 1000 characters. To finish editing a field, click elsewhere on the screen. Examples of scale titles are “Bad, Okay, Good.” Examples of criteria titles are “Voice, Organization, Ideas.”
8. To add extra rows of criteria click on the “+” icon to the right of the Criteria header. Rubrics are limited to 50 criteria or less.
9. To add extra scale columns click on the “+” icon to the right of the Scale header. Rubrics are limited to 10 scales or less.
10. Once the rubric is completed, click on “Save” at the bottom right of the Rubric/Form Manager. You will now be able to attach it to an assignment.

For more information on Rubrics and Grading Forms, please navigate to the URL below:

ATTACH A RUBRIC TO A TURNITIN ASSIGNMENT:

Institutions using BlackBoard Direct do not have the ability to attach a rubric to a Turnitin assignment at the time of creating the assignment. To attach a rubric, please follow the instructions below:

1. Once a paper has been opened in GradeMark, toward the bottom right of the (GradeMark) screen, click on the rubric icon. The icon looks like a collection of squares.
2. To open the “Rubric Manager,” click on the icon located toward the top right of the screen. The icon looks like a wrench.
3. Within the Rubric Manager, click on the rubric list icon toward the top left. The icon looks like a bullet list.
4. From your list of existing rubrics, click on the rubric you would like to attach to the assignment (or create and save a new rubric).
5. Toward the top left of the Rubric Manager, click on the “link” icon to attach the rubric to the assignment. The icon looks like a small chain. A check mark will appear to the left of the title of the rubric.
6. If a rubric is already assigned to the assignment, the “Attach a different rubric?” warning will appear, informing you that “There is already a rubric attached to this assignment. Attaching another will delete any existing rubric scoring for this assignment.” Click “Yes” to assign the new rubric to this assignment or “No” to preserve existing data.
7. Click “close” and the new rubric will populate.
8. Begin using the rubric for submissions made to the current assignment.

For more information, please go to the URL below: