How do I make my course site available to my students?

By default, all course sites in Blackboard are created as unavailable. You will see this status displayed [e.g. ACCT-102-01.Fall2013: Accounting II.Fall2013 (unavailable)] on your My Courses list on My Blackboard. This means that your students will not be able to access your course site in Blackboard unless you make the site Available to them by following these steps:

Log in to Blackboard at http://campus.georgetown.edu

Click on a course site.

Option 1:

Click on the link CLICK HERE TO MAKE THIS COURSE AVAILABLE.

On the "Properties" page, under Set Availability (Make this course available to users?) choose Yes to make the course site available to students.
Selecting the radio button for "No" will make the course unavailable to students.

Please do not select "Use Term Availability".

**Set Availability**

*Make this course available to users?*

- **Make Course Available**: Yes
- No
- Use Term Availability
  (Fall 2013 is Available)

Click **Submit** at the top or bottom of the page. Your course site will now be available to the students.

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**Option 2:**

- From within the course you want to make available, click on **Customization** (found below Course Management and Control Panel in the left-side course menu).
- Click on **Properties**.
- Under **Set Availability** *(Make this course available to users?)* choose **Yes** to make the course site available to students. *(NOTE: Selecting **No** will make the course site Unavailable to the students)*
- Click **Submit** at the top or bottom of the page.
  Your course site will now be available to the students.